

MINUTES OF THE REGULAR MEETING OF THE
DURHAM RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
August 12, 2021

The regular meeting of the Board of Directors of the Durham Recreation and Park District was held on Thursday, August 12, 2021. Chairperson Goepp called the meeting to order at 5:30 pm. Directors Bradley, Stevens, Hayes were present, and Redding was absent. Also in attendance: Kelley Parsons-District Manager, Kirsten Cyr-Administrative Manager, Salena Leonard-Recreation Supervisor and Andrés Corrales-Recreation Coordinator. Leonard opened the meeting with the Pledge of Allegiance.

Consent Agenda:

Bradley made a motion to approve the consent agenda: Payment of June Bills Reg. #1, warrant # 032722-032731; June Bills Reg. # 2, warrant # 032732-032745; June 15 Payroll Registers, warrant # 032746-032781; June Bills Reg. #3, warrant # 032782-032791; June Bills Reg. # 4, warrant # 032792-032801; June Bills Reg. #5, warrant # 032802-032817; June 30 Payroll Register, warrant # 032818-032855. Payment of July Bills Reg. #1, warrant # 032856-032875; July Bills Reg. # 2, warrant # 032876-032888; July 15 Payroll Registers, warrant # 032889-032924; July Bills Reg. #3, warrant # 032925-032930; July Bills Reg. # 4, warrant # 032931-032937; July 31 Payroll Register, warrant # 032938-032977.

Approval of refunds and transfer of net revenues to the Tri Counties receipt deposit checking account for June-July 2021; check #'s 2277-2283 for \$127,386.68.

Approval of Minutes from June 10, 2021, Special Meeting-Zoom June 22, 2021 Safety Mtg. Minutes from August 2, 2021 and Approval of Program Summaries: ASP-June, Summer Camp weeks 1-7, June-July Yoga, Youth Soccer Camp, Sand Volleyball Camp, Tiny All-Stars Sports camp, Flag Football camp, Water Polo June & July, Swim Lessons, County Financials for May and DRPD Financial reports for June & July.

Motion was seconded by Stevens and passed 4-0 with Stevens, Bradley, Hayes and Goepp all voting in favor, and Redding was absent.

Public Comment: None

Old Business:

1. **Prop 68 Update** – Parsons let the board know all 3 project applications have been submitted after edits needed to be made. Just waiting to hear back from OGALS to move forward.
2. **Memorial Hall Stove/Oven Update**-Parsons stated the new Stove has been purchased, but is 12-16 weeks out for shipping.

Current Business:

1. **Request Approval of Resolution 21-02 Appropriations Limit**-After some discussion Bradley made the motion to approve the Resolution 21-02. Stevens seconded and it passed 4-0 with Hayes, Stevens, Bradley and Goepp all voting in favor, Redding was absent.
2. **Request Approval of Durham Dolphin Fall-Winter Contract**-After some discussion Hayes made the motion to approve the Durham Dolphin Contract. Stevens seconded and it passed 4-0 with Hayes, Stevens, Bradley and Goepp all voting in favor, Redding was absent.

3. **Request Approval of DUSD High School Fall-Winter Contract**-After some discussion Stevens made the motion to approve the DUSD Contract. Hayes seconded and it passed 4-0 with Hayes, Stevens, Bradley and Goepp all voting in favor, Redding was absent.
4. **Request Approval of OHS/LP Fall-Winter Contract**- Parsons let the board know the Oroville pool is under construction and the DHS coach has agreed to share the pool with the Oroville teams during their practice times. After some discussion Stevens made the motion to approve the OHS/LP contract. Hayes seconded and it passed 4-0 with Hayes, Stevens, Bradley and Goepp all voting in favor, Redding was absent.
5. **Request Approval to change Park Cancellations from 30 days to 15 days**-Parsons recommended this as it is more realistic for people, and we are able to rerent the park spaces easily. A few people have been concerned with how far out the cancellation time was and were hesitant to rent because of it. After some discussion Hayes made the motion to approve the Park Cancellation change. Goepp seconded and it passed 4-0 with Hayes, Stevens, Goepp and Bradley all voting in favor, Redding was absent.
6. **Request Approval to Host an Artisan Market on 11/20/2021**-Pending any CDC guideline changes, we would like to host this successful event again. Slight modifications will be made (possibly outdoor vendor booth spaces will be offered, among other minor changes). After some discussion Bradley made the motion to approve having an Artisan Market. Hayes seconded and it passed 4-0 with Hayes, Stevens, Goepp and Bradley all voting in favor, Redding was absent.
7. **Request Approval to Host and Budget \$500 to the Annual Spookfest on Sunday 10/31/2021**-Pending any CDC guideline changes, we are hoping to host the Spookfest at the Memorial Hall this year. After some discussion, Hayes made the motion to approve the Spookfest and Budget for 10/31/2021. Stevens seconded and it passed 4-0 with Hayes, Stevens, Goepp and Bradley all voting in favor, Redding was absent.
8. **Request Approval to Host Donuts with Santa on 12/4/2021**- Pending any CDC guideline changes, we are hoping to host the Donuts with Santa at the Memorial Hall this year. We are brainstorming some new ideas to make it bigger and better. After some discussion, Hayes made the motion to approve Donuts with Santa on 12/4/2021. Stevens seconded and it passed 4-0 with Hayes, Bradley, Goepp and Stevens all voting in favor, Redding was absent.
9. **Request Approval for Bids-Multi-Sport Court Resurfacing Project @ Community Park**- Parsons spoke to the board and requested permission to start accepting bids for the Multi-Sport Court Resurfacing Project @ Community Park; Hayes made the motion to approve accepting bids for the Multi-Sport Court Project. Bradley seconded and it passed 4-0 with Bradley, Goepp, Stevens, and Hayes all voting in favor, Redding was absent.
10. **Request Approval to Replace the Basketball Hoop Adjusters @ JBAC**-Parsons let the board know the hoop adjusters are broken and need replacement. The lead time is 3-4 weeks, so we have already scheduled the company to come and fix them. After some discussion Bradley made the motion to approve the purchase of new height adjusters for JBAC. Stevens seconded and it passed 4-0 with Stevens, Hayes, Goepp and Bradley all voting in favor, Redding was absent.

Recreation Supervisor-The Board agreed to accept the report as written.

Coordinator Reports-The Board agreed to accept the report as written.

Park Supervisor's Report-The Board agreed to accept the report as written.

District Manager's Report-The Board agreed to accept the report as written.

Correspondence: Treasurer's Report.

Closed Session: Nothing for closed session.

Reports from the Board

Hayes-Nothing to report.

Bradley-Nothing to report.

Stevens-Nothing to report.

Redding-Absent.

Goepp-Durham Dolphin swim meet had an awesome turnout.

Meeting adjourned at 6:10 PM.

Chairman

Secretary

Next Regularly Scheduled Board Meeting: September 9, 2021 5:30pm.